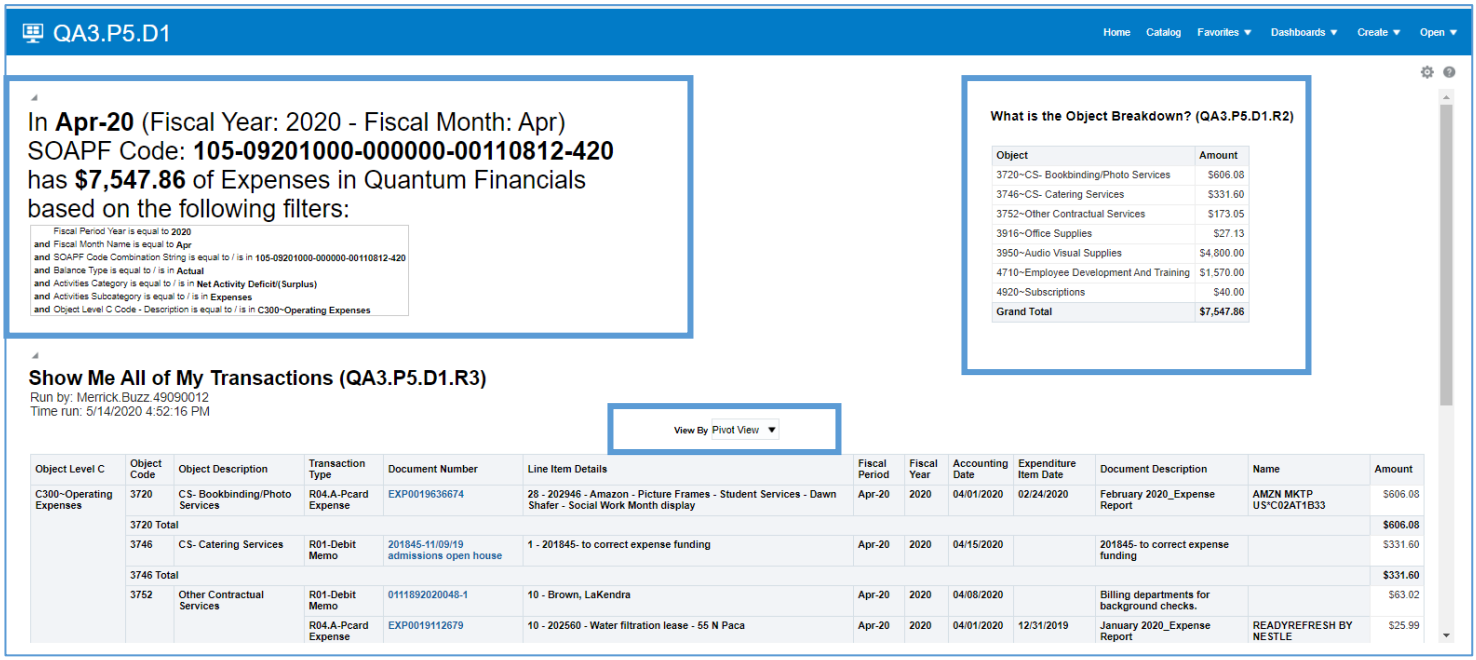
Drill Down Enhancements for Budget to Actuals and Award Detail Reporting – May 2020

In Budget to Actuals Summary and Detail reports, drilling on numeric values (to Transaction Details) opens a new report on a new tab with 3 answers: 1) a written summary (top left), 2) a numeric summary by Object (top right) and 3) a Pivot Table View underneath (see below).

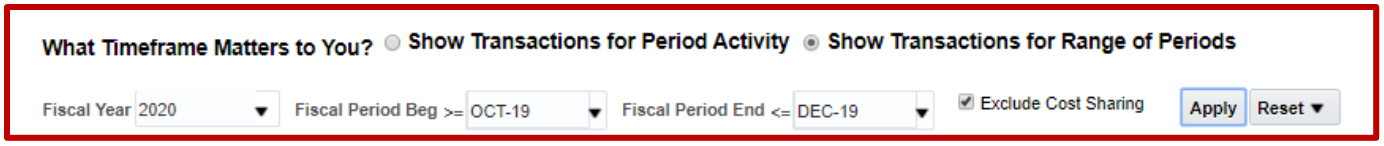
- The top left is NOT changeable – it is a stagnant report verifying what is being reported.
- The top right has limited ways to manipulate and is Object centric.
- The bottom report has "Pivot View" and "Column View".
  - Pivot View provides maximum flexibility for analysis/reporting.
  - Column View displays all 53 columns of information as the current Transaction Details Union report (on the Downloads Management Dashboard)
  - You can toggle back and forth between the two views



In Award Detail, drilling on numeric values (to Transaction Details) opens a new report on a new tab with 3 answers: 1) a written summary (top left), 2) a numeric summary by Object (top right) and 3) a Pivot Table View underneath.

- The top left is NOT changeable – it is a stagnant report verifying what is being reported
- The top right has limited ways to manipulate and is Object centric
- The bottom report has "Pivot View" and "Column View"
  - Pivot View provides maximum flexibility for analysis/reporting
  - Column View displays all 54 columns of information as the current Transaction Details Union report (on the Downloads Management Dashboard)
  - You can toggle back and forth between the two views.

The big change for the Award Detail drill down is the addition of date range prompts allowing you to view multiple monthly results – this is great for LTD reporting.



These reports offer the same display modifications as all other Dashboard reports (include/exclude columns, etc.)